

IPMA Level D

Application procedure

The IPMA ICR4 document regulates the IPMA certification procedure.

- The candidate should send to cert@ipma.hr a CV, a certification application form, and a self-assessment form
- After determining the admissibility of the application, the certification body invites the candidate to pay the certification fees or provide proof of the payment already made.
- After making the payment, the candidate takes a written exam in which he/she must demonstrate knowledge of 80% of the elements of competencies within the project management domain, defined in the IPMA ICB4 document.
- After passing the exam, the candidate is issued an IPMA level D certificate.

Documents:

- CV
- [Certification and recertification application form](#) - which includes all the necessary personal data so that the certification body can identify the candidate and process the data required for the applicant and make a decision on access to the certification process.
- [Self-assessment](#) - a form by which the candidate conducts his/her own assessment of competencies in knowledge, skills, and abilities.

Documents that applicants fill out after the exam:

[Feedback Form](#) - the form is used to collect information on how candidates are satisfied with the certification process, to further improve it.

[Complaint Form](#) and [Appeal Form](#) - formal documents by which a candidate raises a particular issue or appeal procedure about the result or circumstances with which he/she is dissatisfied, or thinks that they do not comply with IPMA or the certification body's regulations. More about these procedures are described in [Guidelines for Complaints and Appeals](#).